



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

THURSDAY 25TH AUGUST 2011
AT 5.30 P.M.

COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Councillors P. J. Whittaker (Chairman), P. Lammas (Vice-Chairman), C. J. Bloore, J. S. Brogan, Dr. B. T. Cooper, Mrs. R. L. Dent, K. A. Grant-Pearce, Mrs. J. M. L. A. Griffiths, R. J. Laight, P. M. McDonald, S. P. Shannon, Mrs. C. J. Spencer and L. J. Turner

AGENDA

1. Apologies for Absence
2. Declarations of Interest and Whipping Arrangements
3. Review of Recreation Car Park Task Group Report (Chairman: Councillor Sean Shannon) (TO FOLLOW)
4. The Reduction Bus Services Task Group Report (Chairman: Councillor Chris Bloore) (TO FOLLOW)
5. Provision of Youth Services - Overview and Scrutiny Topic Proposal Report (Pages 1 - 4)
6. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

17th August 2011



INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can attend all Council, Cabinet and Committee/Board meetings, except for any part of the meeting when the business would disclose confidential or “exempt” information.
- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council’s Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council’s Constitution

at www.bromsgrove.gov.uk

Declaration of Interests - Explained

Definition of Interests

A Member has a **PERSONAL INTEREST** if the issue being discussed at a meeting affects the well-being or finances of the Member, the Member's family or a close associate more than most other people who live in the ward affected by the issue.

Personal interests are also things relating to an interest the Member must register, such as any outside bodies to which the Member has been appointed by the Council or membership of certain public bodies.

A personal interest is also a **PREJUDICIAL INTEREST** if it affects:

- The finances, or
- A regulatory function (such as licensing or planning)

Of the Member, the Member's family or a close associate **AND** which a reasonable member of the public with knowledge of the facts would believe likely to harm or impair the Member's ability to judge the public interest.

Declaring Interests

If a Member has an interest they must normally declare it at the start of the meeting or as soon as they realise they have the interest.

EXCEPTION:

If a Member has a **PERSONAL INTEREST** which arises because of membership of another public body the Member only needs to declare it if and when they speak on the matter.

If a Member has both a **PERSONAL AND PREJUDICIAL INTEREST** they must not debate or vote on the matter and must leave the room.

EXCEPTION:

If a Member has a prejudicial interest in a matter being discussed at a meeting at which members of the public are allowed to make representations, give evidence or answer questions about the matter, the Member has the same rights as the public and can also attend the meeting to make representations, give evidence or answer questions **BUT THE MEMBER MUST LEAVE THE ROOM ONCE THEY HAVE FINISHED AND CANNOT DEBATE OR VOTE.**

However, the Member must not use these rights to seek to improperly influence a decision in which they have a prejudicial interest.

For further information please contact Committee Services, Legal, Equalities and Democratic Services, Bromsgrove District Council, The Council House, Burcot Lane, Bromsgrove, B60 1AA

Tel: 01527 873232 Fax: 01527 881414

Web: www.bromsgrove.gov.uk email: committee@bromsgrove.gov.uk

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SCRUTINY INVESTIGATION PROPOSAL

Relevant Portfolio Holder	Councillor Margaret Sherrey
Portfolio Holder Consulted	No
Relevant Head of Service for Overview and Scrutiny	Claire Felton – Head of Legal, Equalities and Democratic Services
Wards Affected	All wards
Ward Councillor Consulted	All Ward Councillors will be notified and invited to join any Task Group that is set up.
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 An Overview and Scrutiny Proposal Form relating to the consequences of any cut-backs to the provision of youth service in Bromsgrove, has been completed by Councillor P. M. McDonald, which the Board needs to consider.

2. RECOMMENDATIONS

- 2.1 That the Board considers the completed proposal form (at Appendix 1), and agrees to one of the following:
- (a) that the topic is included on the work programme and the Board undertakes the investigation, discuss broad terms of reference and set a time scale for completion of the investigation;
 - (b) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation;
 - (c) that further information be requested from a relevant source before deciding whether or not further investigation is required;
or
 - (d) decide to take no further action.

3. KEY ISSUES

- 3.1 An Overview and Scrutiny Proposal Form relating to the affects of the threatened cut-backs from Worcestershire County Council for the provision of youth service in Bromsgrove and the consequences of any cut-backs of the service.
- 3.2 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation or whether a more in-depth investigation is required and a task group established.

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- 3.3 Another option is for the Board to request further information on the topic from a relevant source to assist Members to decide whether an investigation is required.
- 3.4 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

Financial Implications

- 3.5 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Legal Implications

- 3.6 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of the subsequent investigation undertaken.

Service/Operation Implications

- 3.7 N/A

Customer / Equalities and Diversity Implications

- 3.8 N/A

4. RISK MANAGEMENT

- 4.1 N/A

5. APPENDICES

Appendix 1 – Overview and Scrutiny Proposal Form

6. BACKGROUND PAPERS

None

7. KEY

None

AUTHOR OF REPORT

Name: Amanda Scarce – Committee Services Officer
E Mail: a.scarce@bromsgroveandredditch.gov.uk
Tel: 01527 881443

Overview and Scrutiny

Topic Proposal Form

Date: 30/07/11

Name of Proposer: <u>P. McDONALD</u>		Contact Address:
Telephone number: <u>0121453 9267</u>		<u>10 WASELEY ROAD</u>
E Mail: <u>p.mcdonald@bromsgrove.gov.uk</u>		<u>RUBERY</u>
		<u>N^R BIRMINGHAM</u>
		<u>PLS QTP</u>
Title of Proposed Topic:	PROVISION OF YOUTH SERVICE IN BROMSGROVE	
Specific subject areas to be investigated:	CONSEQUENCES OF ANY CUT-BACKS OF THE SERVICE	
Reasons why this subject should be considered:	THE AFFECTS OF ANY CUT-BACKS THROUGHOUT THE DISTRICT	
Evidence to support the need for this particular investigation:	W.C.C. THREATENED CUT-BACKS	
Council priorities it links to:	WELLBEING / CRIME AND DISORDER	
Possible key outcomes: (i.e. what do you anticipate could be achieved?)		

Please indicate if any of the following apply to the proposed subject area:

CRITERIA	NO	YES	Why?
Is it a priority issue for the Council or the Local Strategic Partnership?		<input checked="" type="checkbox"/>	BOTH. THEY SHOULD BOTH BE CONSULTED
Is it an important issue for local residents?		<input checked="" type="checkbox"/>	AFFECTS THEIR WELLBEING
Is it a topic where Overview and Scrutiny could feasibly and constructively make recommendations?		<input checked="" type="checkbox"/>	CAN COMMUNICATE WITH THE COUNTY COUNCIL
Is it a topic where external review would be helpful?			
Is it a topic where a review could be made in time to make recommendations for the executive decision making process?		<input checked="" type="checkbox"/>	CONSULTATION PERIOD GOES THROUGH TO THE END OF OCTOBER
Is it a poorly performing service?	<input checked="" type="checkbox"/>		
Is it a review that could render significant savings or value for money?		<input checked="" type="checkbox"/>	
Is the topic strategic in scope?		<input checked="" type="checkbox"/>	AFFECTS THE WHOLE DISTRICT

BUILDING PRIDE

EQUALITY
FRAMEWORK
FOR LOCAL
GOVERNMENT



Bromsgrove
District Council

www.bromsgrove.gov.uk

Please return completed forms to: Committee Section,
Legal, Equalities and Democratic Services, Bromsgrove District Council

Email: scrutiny@bromsgrove.gov.uk

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